

DEANS COUNCIL  
May 11, 2021  
Minutes

The Deans Council met electronically via Zoom on Tuesday, May 11, 2021 from 8:30-10:00 a.m. Those present were Austin Agho (Chair), Tammi Dice, Gail Dodge, Stuart Frazer, Kate Hawkins, Jonathan Leib, David Metzger, Brian Payne, Ben Stuart, Jeff Tanner, Bonnie Van Lunen, and Robert Wojtowicz. The agenda for the meeting was as follows: Academic College Showcase

- Possible highlights would include
  - Faculty Spotlights
  - College traditions

- Academic Resources and Support Services
- Peer Mentoring
- Experiential Opportunities
- Points of Pride
- Provide students a college identifier (i.e., t-shirt, face mask that can be worn to Saturday's College Connection and future college events); Convocation will be a springboard to this event.
- Incentives: QR codes for events. Once students scan, they are eligible for various giveaways.

The Deans supported the revisions to First Class and the College Connection event. Several felt that the College Connection event could take the place of the Dean's State of the College Address. Austin Agho felt that an event to welcome faculty was needed and asked that the State of the College Address or an event for faculty be moved to later in the semester.

The Deans agreed to help pay for the college identifier at the College Connection event. Brian Payne will contact the Deans to ask for a representative from their college to join the working group for First Class and College Connection.

3. Faculty Senate Issue AY20-27-A Approval of Curricular Changes, New Courses and Course Changes

Council members discussed and approved the recommendation from the Faculty Senate for revisions to the policy on Approval of Curricular Changes, New Courses and Course Changes. The policy has not been updated since 2012 and was identified for review as part of the SACSCOC Reaccreditation process. The changes provide updates so that the policy reflects the practice and process for curricular changes, new courses, and course changes. The recommendation will be forwarded to President Broderick.

4. Faculty Senate Issue AY20-30-A New Minor in Political Geography

Council members discussed and approved the recommendation from the Faculty Senate for a new minor in Political Geography. The minor is a 15-credit interdisciplinary program with a flexible curriculum that emphasizes the role geography has in shaping world politics. The recommendation will be forwarded to President Broderick.

5. Faculty Senate Issue AY20-29-B Proposal to Extend the Withdrawal Deadline to the Last Day of Classes

Council members discussed and approved the recommendation from the Faculty Senate to extend the withdrawal deadline to the last day of classes.

B. An extended withdraw deadline allows studen w0.92 0 (ar4 (w)2 ( d)-, Tm(B.)Tj3dl)-2 ( te)4 ( a)4 (n

Committees. Revisions to the Dissertation Committee and the Thesis Committee are intended to clarify the policies as follows.

- The minimum requirement of three committee members
- The composition of the committee in terms of full-time current ODU faculty members
- Committee participation by research faculty, researchers or faculty at affiliated external research institutions, and adjunct and emeriti faculty
- That all committee members must sign relevant forms.

The revisions for Dissertation Committees also add language that “The student selects a dissertation committee chair and may consult with the graduate program director for assistance in doing so” and “The dissertation committee chair, in consultation with the student, appoints a dissertation committee of at least three members who are graduate certified at the appropriate level and who have the academic backgrounds and research interests necessary to counsel, direct, and evaluate the student’s proposed research and progress.”

The recommendation from the Deans Council will be forwarded to President Broderick.

7. Monarch Workflow Manager for Personnel Actions as Related to Faculty Information Sheets

Kate Hawkins provided the following updates on Monarch Workflow Manager.

- The Deans were asked to let Dr. Hawkins know the members of the 2021-2022 college P&T committees so they can be added to workflow.
  - Faculty on the 2020-2021 committees this year should serve through the end of the contract period.
- Dr. Hawkins will send an email to department chairs to confirm the schedules for portfolio review and annual review for certain classifications of non-tenure-eligible faculty; some non-tenure-eligible faculty are not required to undergo an annual portfolio review or an annual reappointment review that includes a department/school committee.

