

GRADUATE ADMINISTRATORS' COUNCIL MEETING

Thursday, September 8, 2022

8:30am – 10:30am

Via Zoom Meeting ID: <https://odu.zoom.us/j/92937685226?pwd=addon>

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Attendees: Regina Karp, Jane Dane, Bill Heffelfinger, John Baaki, Renee Felts, Tony Dean, Karen Vaughn, Jackie Stein, Debbie Bauman, Vickie Carnegie, Lesley Greene, Tim Komarek, Denise Claiborne, Paul Currant, Wie Yusuf, Missy Barber, Bryan Porter, Robert Wojtowicz, Lamar Reams, Tyler Miller, Miltos Kotinis, Humberto Portellez

Welcome

Bryan Porter welcomed attendees.

Approval of Minutes

The minutes for May 12, 2022 were approved. Move to approve – Wie Yusuf first, Miltos Kotinis second.

New Business

Robert welcomed everyone to the new academic year and asked everyone to introduce themselves.

Climate Survey – Bryan Porter

The Graduate Mentoring and Advising Survey of graduate students concluded and Tyler Miller-Gordo, Senior Research Associate for Assessment, presented preliminary results and demonstrated how administrators can use the dashboard to explore the data that was gathered.

x

GRADU



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### Financial Aid for Graduate Certificate Robert Wojtowicz

Robert stated that currently financial aid is limited only to students in full or part-time degree programs. And noted that the University of Memphis is currently offering aid for 30 plus certificate programs and asked the Council what is entailed in obtaining it for the ODU certificate programs.

Bill and Humberto confirmed that it is a complicated process and Humberto stated that the University would have to collect income information on the students in every certificate.

Renee Felts added that most of the Continuing Ed programs, outside graduate certificates, are not eligible for aid and the work they have done on getting students able to use WIOA is labor intensive. It was agreed that more information would be gathered to attempt to offer aid at ODU.

### Forms & Policies Committee

Review of current members of the committee and potential new ones. Current members include Dale Miller, Maggie Barber, Khan Iftekharuddin, and David Cook. It was agreed that Tony Dean would replace Khan.

### Announcements

- x GSAB Reconstitution Bryan will send out an email to associate deans calling for student nomination from each college.
- x Brown Bag Series Event Recruitment, Wednesday, September 28, 2022, from 12:00 noon to 1:30 PM. Please RSVP via <https://forms.gle/u6mKoMiC9fwVsfYG6>
- x ODU Only Graduate School Fair, Tuesday, October 4, 2022 11:00 AM to 2:00 PM. Please RSVP via 2022 ODU Only Graduate School Fair.
- x New Graduate Administrators Orientation via Zoom, Tuesday, October 18, 2022, from 10:00 AM to 12:00 noon. RSVP via <https://bit.ly/ODUGS10182022>
- x Save the Date 3MT Event-Friday, January 20, 2022, 6:00 PM, University Theatre