

## TUITION ASSISTANCE APPLICATION

TAF#

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Employee Information:			
Name:		UIN:	Date:
Mailing Address:		City:	State & Zip:
Dept. Phone:	Dept. E-mail:		
Summary of Terms of Agreement: Payment of tuition only, per-credit-hour, not to exceed the Old Dominion University instate tuition rate, for 1 course up to 4 credit hours per semester contingent upon availability of funding. Employee must be actively employed at completion of course and submit passing grade per policy. Resignation or termination before the completion of the semester or course for which educational assistance is provided will require repayment of the tuition			
assistance. Employee's signature authorizes the repayment deduction from the employee's final pay or leave pay-out.			
Education Assistance:			