

AGENDA



Old Dominion University
Board of Visitors
September 20, 2018

Consent Agenda

- e. [Faculty Appointments \(pp. 18-25\)](#)
- f. [Administrative Faculty Appointments \(pp. 26-34\)](#)
- g. [Emerita Appointment \(p. 35\)](#)

Regular Agenda

**PROPOSED REVISIONS TO BOARD OF VISITORS POLICY 1610,
CHARTER OF THE UNIVERSITY AUDIT DEPARTMENT**

RESOLVED, that upon the recommendation of the Audit Committee, the Board of Visitors approves the proposed revisions to Policy 1610, Charter of the University Audit Department, effective immediately.

NUMBER: 1610

TITLE: Charter of the University Audit Department

APPROVED: November 14, 1981; Revised May 15, 1982; Revised April 5, 1990; Revised September 13, 2002; Revised June 17, 2010; Revised June 12, 2014; Revised September 24, 2015; Revised September 21, 2017

Purpose and Mission

The purpose of Old Dominion University's internal audit activity is to provide independent, objective assurance and consulting services designed to add value and improve the University's operations. The mission of internal audit is to enhance and protect organizational value by providing risk-based and objective assurance, advice and insight. The internal audit activity helps the University accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of governance, risk management and control processes.

This charter as adopted herein will serve as a guide for the activities of the University Audit Department at Old Dominion University. This charter does not include, nor is it intended to include, all of the department's duties or responsibilities as they may exist from time to time.

Objectives and Scope of Internal Audit Activities

The scope of internal audit activities encompasses, but is not limited to, objective examination of evidence for the purpose of providing independent assessments to the Audit Committee and management on the adequacy and effectiveness of governance, risk management and control processes for Old Dominion University.

1. Evaluating financial and operating procedures for adequacy of internal controls and providing advice and guidance on control aspects of new policies, systems, processes and procedures;
2. Ascertaining the extent of adherence, by the University and its employees, to established policies, plans, and procedures, and compliance with state and federal laws and regulations;

3.

The Chief Audit Executive shall have direct access to the President and to the Audit Committee of the Board of Visitors in any instance where the Chief Audit Executive believes that such access is needed to fulfill the stated objectives of the department.

The Chief Audit Executive shall periodically report to senior management and the Audit Committee of the Board of Visitors regarding:

1. The department's purpose, authority and responsibility.
2. Risk-based audit plan and performance relative to the plan along with any adjustments needed to the plan.
3. Conformance with the IIA's Code of Ethics and *Standards*, and action plans to address any significant conformity issues.
4. Significant risk exposures and control issues to include fraud, governance issues and other matters requiring the attention of, or requested by, the Audit Committee.
5. Results of audit engagements and other activities.
6. The propriety of any limitations on the scope of internal audits that may be imposed by University management.
7. Resource requirements.
8. Any response to risk by management that may be unacceptable to the University.

As used herein, the term "external" shall refer to representatives of or the activities of the Auditor of Public Accounts for the Commonwealth of Virginia, individual certified public accountants (the "CPA") and auditors from organizations, governmental or commercial, outside the University.

Code of Virginia §2.2-307 et seq., established the Office of the State Inspector General (OSIG) effective July 1, 2012, and charged the office with providing services in three core areas: (1) investigating complaints alleging fraud, waste, abuse, or corruption; (2) conducting performance reviews of executive branch agencies; and (3) coordinating and requiring standards for internal audit programs existing as of July 1, 2012, and developing and maintaining other internal audit programs. As the OSIG is required to coordinate and require standards for those internal audit programs, ODU's University Audit Department will adhere to any OSIG directives.

Authority

- It is understood that certain items of the university are confidential in nature and special arrangements will be made when examining and reporting upon such items.
- Allocate resources, set frequencies, select subjects, determine scope of work, apply techniques required to accomplish audit objectives, and issue reports.
- Obtain assistance from the necessary personnel of Old Dominion University, as well as other specialized services from within or outside of the University, in order to complete the engagement.

Independence and Objectivity

The University Audit Department shall be free from all conditions that threaten the ability of internal auditors to carry out their responsibilities in an unbiased manner, including matters of audit selection, scope, procedures, frequency, timing, and report content. The University Audit Department shall be free from control or undue influence in the determination of facts revealed by the examination or in the development of recommendations or opinions as a result of the examination.

If the Chief Audit Executive determines that independence or objectivity may be impaired in fact or appearance, the details of impairment will be disclosed to the appropriate parties. The Chief Audit Executive will disclose to the Audit Committee any interference and related implications in determining the scope of internal auditing, performing work, and/or communicating results.

Internal auditors will maintain an unbiased mental attitude that allows them to perform engagements objectively and in such a manner that they believe in their work product, that no quality compromises are made, and that they do not subordinate their judgment on audit matters to others. Internal auditors will have no direct operational responsibility or authority over any of the activities audited. Accordingly, internal auditors will not implement internal controls, develop procedures, install systems, prepare records, or engage in any other activity that may impair their judgment.

System Planning and Development

The University Audit Department will participate, in an advisory capacity, in the planning, development, implementation, and modification of major computer-based and manual systems to ensure that:

1. Adequate controls are incorporated in the system;
2. A thorough testing of the system is performed at appropriate stages;
3. System documentation is complete and accurate; and
4. The intended purpose and objective of the system implementation or modification has been met.

Audit Reports

At the conclusion of each audit, the department or activity audited will be provided an opportunity to respond in writing to the findings, conclusions, and recommendations of the University Audit Department. In addition, an exit conference will be held with the individual in charge of the department or activity under review. All findings, conclusions and recommendations will be discussed and any differences of opinion settled or so noted. A formal audit report will be prepared after the exit conference is held and draft report reviewed. This report will contain a summary of the function of the department or area, the objective of performing the audit, the audit methods used, detailed explanations of any issues noted and recommendations for improvements thereon. A section of the audit report will include the department's response to the recommendations made by the University Audit Department.

Audit reports will be discussed with the vice president responsible for the area under review prior to the issuance to the President. All final audit reports will be issued to the President, with copies to the Vice President of the area audited and the department head. Executive summaries of all final audit reports will be presented to the members of the Audit Committee. Final Audit Reports are also shared with the Office of the State Inspector General as required. Further distribution will be at the discretion of the Chief Audit Executive.

The University Audit Department will conduct a follow-up reUniversity issues notTc -0.032 GT[c 0.08 (ue)4 (d t)-2

advice, analysis or assessment. These services will be provided at the discretion of the Chief Audit Executive where they do not represent a conflict of interest or detract from the Department's obligation to the Board of Visitors or the President.

Decisions to adapt or implement recommendations as a result of consulting activities should be made by management. It must be understood that consulting services cannot be rendered in a manner that masks information that, in the judgment of the Chief Audit Executive, should be provided to the Board of Visitors and senior management. In the conduct of consulting activities, the Department will be guided by the IIA Code of Ethics and the Standards for the Professional Practice of Internal Auditing.

Personnel

The ultimate quality of the University Audit Department's performance is directly related to the quality of the people employed. The internal audit function should be directed by and staffed with qualified and competent individuals.

Minimum qualifications for each position within the audit function have been established; however, additional experience, training, specialized skills, as well as intelligence, adaptability, promotability, an inquiring mind, analytical ability, good business judgment, and an ability to communicate with individuals should be considered in the employment process.

The Chief Audit Executive should report annually to the Audit Committee and the President and/or a designated representative as to the effectiveness of the present staff in fulfilling the stated objective of the University Audit Department.

Continuing Professional Development

The university recognizes the need for internal auditors to enhance their knowledge and skills and other competencies through continuing professional development.

To fulfill this need, it is required that each representative of the department obtain at least forty (40) hours of continuing professional education credits annually, subject to funding availability.

Quality Assurance and Improvement Program

Old Dominion University recognizes the benefits to be derived from a quality assurance review of the internal audit function. The internal audit activity will maintain a quality assurance and improvement programs that covers all aspects of the internal audit activity. The program will include an evaluation of the department's conformance with the Standards and an evaluation of whether (1)-2 (ua)4 (2)2 (i)

INITIAL APPOINTMENT OF FACULTY MEMBER WITH TENURE

RESOLVED, that, upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the appointment of Dr. Gymama Slaughter as Associate Professor of Electrical and Computer Engineering with the award of tenure in the Department of Electrical and Computer Engineering in the Batten College of Engineering and Technology, effective August 25, 2018.

Salary: \$210,000 for 10 months
Rank: Associate Professor of Electrical and Computer Engineering (Designated as Executive Director of the Frank Reidy Research Center for Bioelectrics. Salary includes \$30,000 for serving as Executive Director.) (new position)

The following contains my recommendation for the initial appointment with tenure of Dr. Gymama Slaughter as Associate Professor in the Department of Electrical and Computer Engineering in the Batten College of Engineering & Technology. Dr. Slaughter received a B.S. degree in Chemistry from Virginia Commonwealth University, Richmond, Virginia, and an M.S. in Chemical Engineering, and Ph.D. in Computer Engineering from the same institution. She served as an Instructor (2005-2007), Assistant Professor (2007-2010), and Associate Professor (2010) at Virginia State University. Then Dr. Slaughter joined University of Maryland Baltimore County as an Assistant Professor (2010-2016) before being promoted to the rank of Associate Professor (2016-2018) in Computer Science and Electrical Engineering. She also held the position of Affiliate Associate Professor (2018) in Chemical, Biochemical and Environmental Engineering at the same institution.

The ODU *Faculty Handbook* states, “The main purposes of tenure are to recognize the performance of faculty members who have given years of dedicated service to the university, to protect academic freedom, and to enable the university to retain a permanent faculty of distinction in order to accomplish its mission.” [*Faculty Handbook*, p. 50]. The *Faculty Handbook* policy on Initial Appointment of Teaching and Research Faculty states a request for initial appointment with tenure at the rank of associate professor must be “initiated by the chair and reviewed by all tenure review bodies.” The policy also says, “Normally, an initial appointment with tenure will be granted only to a faculty member who already has achieved a distinguished academic record and held a tenured position.” [*Faculty Handbook*, p. 24].

Recommendations in support of tenure at the rank of Associate Professor for Dr. Gymama Slaughter were received from the departmental, college, and university promotion and tenure committees, as well as from the department chair and the acting college dean.

The Promotion and Tenure Committee for the Department of Electrical and Computer Engineering (17-0), the Promotion and Tenure Committee for the Batten College of Engineering & Technology (5-0), and the University Promotion and Tenure Committee (5-0) unanimously recommend this appointment. The chair and acting dean recommend appointment with tenure.

**APPROVAL OF FACULTY REPRESENTATIVES TO
BOARD OF VISITORS COMMITTEES**

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the following faculty representatives to Board of Visitors committees for the 2018-19 academic year, effective September 20, 2018: Academic and Research Advancement, Sebastian Kuhn; Administration and Finance, Ingrid Whitaker; University Advancement, David Burdige; and Student Advancement, Linda Miller-Dunleavy.

Dr. David J. Burdige is a professor and eminent scholar in the Department of Ocean, Earth and Atmospheric Sciences at Old Dominion University, where he has been a faculty member since 1985. He received a Ph.D. in oceanography from the Scripps Institution of Oceanography, UCSD in 1983. While at ODU his research has been continuously funded by numerous funding agencies including the National Science Foundation, the Office of Naval Research and US EPA Chesapeake Bay Program. He has published more than 90 peer-reviewed papers, and in 2006 authored the book *Geochemistry of Marine Sediments* (Princeton Univ. Press). He is co-Editor in Chief of the journal *Estuarine and Coastal Shelf Science*, a fellow of the Association for the Sciences of Limnology and Oceanography (ASLO) and in 2016 was awarded the NSF Antarctic Service Award Medal. He has been a member of the Faculty Senate since 2006, and since 2017 has been the chair of the senate.

Dr. Sebastian E. Kuhn is Professor of Physics and Eminent Scholar. He joined Old Dominion University in 1992. Kuhn earned a Dr. rer. Nat. (Ph.D.) in Physics from the University of Bonn. His awards and honors include election as a Fellow of the American Physical Society, the annual Research Award at ODU, and the Faculty Excellence Award, Distinguished Teaching Award, and Gene W. Hirschfeld Award of the College of Sciences. Kuhn has served as the primary advisor to 11 Ph.D. students and supervised seven undergraduate senior thesis research projects. He has been continuously funded since 1993 by the U.S. Department of Energy as well as the National Science Foundation and through Jefferson Lab, with total funding of \$15.2M as PI or Co-PI. He has published 154 referee (he)4 (1 (he)Np)4 (r)3 (s)-1 (o)-10 (a)4 (nd)-10 (sa)4 (s)-1 ()110 (154,000c)439 (i)-6 (

elementary and high school education. She continued her education at the University of Illinois at Chicago where she earned a Bachelor's degree in Psychology and Sociology. Upon completion of her undergraduate degree, Whitaker was awarded a minority graduate fellowship at the University of Michigan where she earned a Master's degree in Sociology, a Masters of Social Work, and a Ph.D. in Sociology and Social Work. Whitaker currently serves as a tenured Associate Professor and Graduate Program Director in the Department of Sociology and Criminal Justice at Old Dominion University.

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RESOLUTION TO RESCIND HONORARY DEGREE

FACULTY APPOINTMENTS

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the following faculty appointments.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Ms. Cortney N. Armitano Lecturer of Physical Therapy and Athletic Training	\$55,000	7/25/18	10 mos

Ms. Armitano received an M.S. in Exercise Science from the University of Rhode Island, a B.S. in Athletic Training from Campbell University and is expected to receive a Ph.D. in Kinesiology and Rehabilitation from Old Dominion University. Previously she was a Lab Manager and Research Assistant in the Center for Brain Research and Rehabilitation in the School of Physical Therapy and Athletic Training at Old Dominion University.

Ms. Lisa Blum Lecturer of Mathematics and Statistics	\$47,000	7/25/18	10 mos
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Ms. Blum received an M.S. in Mathematics from Northeastern Illinois University and a B.A. in Mathematics from the University of Dallas. Previously she was an Adjunct Math Professor at Harrisburg Area Community College.

Ms. Brenda T. Bradshaw Assistant Professor of Dental Hygiene (Tenure Track)	\$66,000	7/25/18	10 mos
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Ms. Bradshaw received an M.S. and B.S in Dental Hygiene from Old Dominion University and a B.A. in Elementary Education from Coker College. Previously she was an Adjunct Clinical Faculty in the School of Dental Hygiene at Old Dominion University and a Registered Dental Hygienist for Drs. Thornton, Koontz, & Spalding, LLC.

Dr. Lauren Browning Visiting Assistant Professor of Biological Sciences	\$60,000	7/25/18	10 mos
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Dr. Browning received a Ph.D. in Biomedical Science and a B.S. in Biology from Old Dominion University. Previously, she was a Postdoctoral Research Associate in the Center for Molecular Medicine at Old Dominion University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Anna A. Bulysheva Visiting Assistant Professor of Electrical and Computer Engineering	\$85,000	8/25/18	10 mos

Dr. Bulysheva received a Ph.D. and an M.S. in Biomedical Engineering from Virginia Commonwealth University and a B.S. in Biology from the University of North Carolina at Chapel Hill. Previously she was a Research Assistant Professor at the Frank Reidy Center for Bioelectrics at Old Dominion University.

Dr. Angela Busila Lecturer of Accountancy	\$61,000	7/25/18	10 mos
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Dr. Busila received a Ph.D. in Human Science from Saybrook University, an M.B.A. from Northern Illinois University and a B.S.B.A. in Accounting from the University of Missouri. Previously she was Assistant Professor of Accounting at Metropolitan State University of Denver.

Dr. David Courson Lecturer of Chemistry and Biochemistry	\$51,500	7/25/18	10 mos
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Dr. Courson received a Ph.D. in Biochemistry and Molecular Biophysics from the University of Chicago and a B.A. in Biophysics and a B.A. in German from Johns Hopkins University. Previously he was a Lecturer and Research Assistant Professor in the Department of Chemistry and Biochemistry at Old Dominion University.

Mr. J. Kyle Davis Lecturer of Human Movement Sciences	\$45,000	7/25/18	10 mos
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Mr. Davis received an M.S. in Health and Movement Sciences from Virginia Commonwealth University and a B.S. in Exercise Physiology from East Carolina University. Previously he was a Kinesiology Instructor in the Department of Kinesiology and Health Sciences at Virginia Commonwealth University.

Ms. Hillary Gattian Lecturer of Art	\$45,000	7/25/18	10 mos
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Ms. Gattian received an M.F.A. in Painting and Drawing from Ohio University and a B.F.A. in Painting from Sonoma State University. Previously she was the Instructor of Record and Studio Coordinator in the School of Art and Design at Ohio University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Matthew T. Hall Visiting Assistant Professor of Political Science and Geography	\$50,000	7/25/18	10 mos

Dr. Hall received a Ph.D. in International Studies from Old Dominion University and an M.A. and B.A. in Political Science from Virginia Tech. Previously he was an Assistant Dir

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Mr. Donald R. Lam Lecturer of Political Science and Geography	\$50,000	7/25/18	10 mos

Mr. Lam received a J.D. from the University of Baltimore School of Law, an M.A. in International Studies from Old Dominion University and a Bachelor of Business Administration from The Pennsylvania State University. Previously he was a Visiting and Adjunct Professor of Political Science at Old Dominion University.

Dr. Luisa Lucero Lecturer of Community and Environmental Health	\$56,000	7/25/18	10 mos
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Dr. Lucero received a Ph.D. in Public Administration from Old Dominion University, an M.A. in Political Science from the University of Guelph, Canada, and a B.A. in Political Science and Philosophy from Mansfield University. Previously she was a Teaching Assistant (Faculty of Record) it18 Td ()Tj

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Mr. Aydin S. Oksoy Instructor of Management	\$80,000	7/25/18	10 mos

Mr. Oksoy received a Master of Business Administration from Union College, a B.S. in Business Administration from Alfred University and is a Ph.D. student in Business in the Strome College of Business at Old Dominion University. Previously he was a Teaching Assistant in the Department of Management at Old Dominion University.

Dr. Amber L. Pope Lecturer of Graduate Clinical Coordination Counseling and Human Services	\$56,000	8/10/18	12 mos
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Dr. Pope received a Ph.D. in Counseling and Counselor Education and an M.S. in Community Counseling from the University of North Carolina at Greensboro and a B.A. in Psychology from the University of North Carolina at Chapel Hill. Previously she was Program Chair and Associate Professor in the Clinical Mental Health Counseling program at Hodges University.

Dr. Rachel R. Phillips Visiting Assistant Professor of Psychology	\$65,000	7/25/18	10 mos
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Dr. Phillips received a Ph.D. in Human Factors Psychology and an M.S. in Experimental Psychology from Old Dominion University and a B.A. in Psychology from Randolph-Macon Woman's College. Previously she was an Assistant Professor in the Department of Psychology at Chowan University.

Ms. Katie B. Rafferty Lecturer of Mathematics and Statistics	\$47,000	7/25/18	10 mos
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Ms. Rafferty received an M.S. in Computational and Applied Mathematics and a B.S. in Mathematics from Old Dominion University. Previously she was Lecturer of Mathematics and Statistics at Old Dominion University.

Dr. Michelle L. Redmond Lecturer of Human Movement Sciences	\$45,000	7/25/18	10 mos
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Dr. Redmond received a Ph.D. in Education and an M.S.Ed. in Physical Education from Old Dominion University and a B.S. in Physical Education from the University of Arizona. Previously she was an Adjunct Instructor in the Department of Human Movement Sciences at Old Dominion University.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Ms. Jessica Suedbeck Assistant Professor of Dental Hygiene (Tenure Track)	\$66,000	7/25/18	10 mos

Ms. Suedbeck received an M.S. and a B.S. in Dental Hygiene from Old Dominion University and a

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<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Joseph Brobst Research Assistant Professor	\$69,000	8/15/2018	12 mos

Dr. Brobst received a B.S. in Biological Sciences, an M.A. in Science Education Curriculum and Instruction, and a Ph.D. in Higher Education Curriculum and Technology from the University of Delaware. Previously, he worked as a Research Associate for Western Washington University.

Ms. Maggi Buckley Assistant Women's Lacrosse Coach and Instructor	\$30,000	7/10/2018	12 mos
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Ms. Buckley received a B.A. in Physical Education and an M.A. in Health and Physical Education from Old Dominion University. Previously, she worked as a Volunteer Graduate Assistant Coach for the University's women's lacrosse program.

Mr. Mitchell Burket Residence Hall Director and Instructor	\$32,000	7/25/2018	12 mos
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Mr. Burket received a B.S. in Biology from the University of Texas and an M.Ed. in Educational Leadership from the College of William and Mary. Previously, he served as a Resident Assistant for the Division of Housing and Food Services at the University of Texas.

Mr. Jonathan Clay Admissions Counselor and Assistant Instructor	\$36,414	9/5/2018	12 mos
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Mr. Clay received a B.S. in Exercise Science from Old Dominion University. Previously, he worked as a Campus Ambassador for the University's Office of Admissions.

Dr. Paul Carrant Executive Director of International Programs and Senior International Officer, and Assistant Professor	\$130,000	7/25/2018	12 mos
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Dr. Carrant received a B.A. in English from Old Dominion University. Previously, he worked as a Campus Ambassador for the University's Office of Admissions.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Mr. Ryan “Red” Dowdell Assistant Sports Performance Coach and Assistant Instructor	\$39,270	7/25/2018	12 mos

Mr. Dowdell received a B.A. in Psychology from Virginia Military Institute. Previously, he worked as a Strength and Conditioning Intern for the Washington Nationals baseball team.

Mr. Darrin Duling Associate Director of Kaplan Orchid Conservatory and Instructor	\$61,200	6/25/2018	12 mos
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<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Ms. Amy Lynch Athletic Academic Advisor and Assistant Instructor	\$41,000	8/25/2018	12 mos

Ms. Lynch received a B.S. in Biology from the University of Mary Washington. Previously, she worked as a Community Relations Coordinator for Old Dominion University.

Ms. Melissa McLevain Assistant s. s. worked amunity2 (t)-2 (y)30j EMC C0.004yom12 mos	\$52,000	7/10/2018	12 mos
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Name and Rank

Salary

Effective
Date

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Dr. Janice Underwood Director of Diversity Initiatives, Institutional Equity and Diversity, and Assistant Professor	\$90,000	8/25/2018	12 mos

Dr. Underwood earned a B.A. in Psychology and an M.A. in Education from Hampton University and a Ph.D. in Curriculum and Instruction from Old Dominion University. Previously, she worked as an Assistant Professor and Executive Program Director for the University's Teacher-In-Residence Grant Program. Prior to joining the University, Dr. Underwood worked as the Lead Special Education Teacher for Hampton High School and as a Board Advisor for Teacher Education and Licensure for the Virginia Department of Education.

Ms. Austin Vick Admissions Coordinator for Student Guides and the Campus Experience, and Instructor	\$36,414	7/25/2018	12 mos
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Ms. Vick earned a B.S. in Human Development from East Carolina University and an M.Ed. in Counselor Education from Clemson University. Previously, she served as the Campus Activities and Events Assistant for Clemson University.

Ms. Sarah Walker Athletic Academic Advisor and Instructor	\$40,080	8/25/2018	12 mos
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Ms. Walker received a B.S. in Sport Administration from the University of Miami and an M.A. in Higher Education Administration from the University of Louisville. Previously, she worked as the Assistant Academic Counselor for the University of Louisville's Athletic Division.

Ms. Kara Werkmeister Student Success Advisor, Center for Advising Administration and Academic Partnerships, and Instructor	\$44,000	7/25/2018	12 mos
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Ms. Werkmeister received a B.S. in Secondary Education and an M.A. in Student Affairs from Slippery Rock University. Previously, she served as a Residence Hall Director for the University's Office of Housing and Residence Life.

Mr. Jody Williams Director of Finance and Support Services, and Instructor	\$78,000	6/18/2018	12 mos
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Mr. Williams received a B.S. in Finance from Old Dominion University and an M.B.A. with a Finance concentration from Virginia Tech. Previously, he worked as the Chief Financial Officer and Director of Administration for Rockbridge Area Community Services in Lexington, VA.

<u>Name and Rank</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Term</u>
Ms. Kelsey Wolfe Assistant Sports Performance Coach and Instructor	\$40,000	3/10/2018	12 mos

Ms. Wolfe received a B.A. in Kinesiology and an M.A. in Exercise Physiology from the University of Virginia. Previously, she worked as a Graduate Assistant for UVA's Strength and Conditioning division.

Ms. Brittani Wyskocil College Advisor, College of Health Sciences, and Instructor	\$41,616	7/25/2018	12 mos
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Ms. Wyskocil received a B.A. in Theatre Performance from Jacksonville University and an M.S. in Higher Education from Pennsylvania State University. Previously, she worked as the Student Development Advisor for Hampton University's Student Support Services department.

Mr. Richard William Yomby Lowe Second Assistant Men's Soccer Coach and Assistant Instructor	\$38,760	7/25/2018	12 mos
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Mr. Yomby Lowe earned a B.A. in Economics from Old Dominion University. Previously, he worked as a volunteer coach for Virginia Commonwealth University's men's soccer team.

Ms. Yan Zhang Senior Marketing Analyst, Distance Learning, and Instructor	\$70,000	7/10/2018	12 mos
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Ms. Zhang received a B.S. in Information Systems from Virginia Commonwealth University and an M.S. in Business Management from Strayer University. Previously, she served as the Lead Digital Marketing Analyst for Altria in Richmond, VA.

EMERITA APPOINTMENT

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the title of emerita to the following faculty administrator/faculty professional. A summary of her accomplishments is included.

Name and Rank

Effective Date

Deborah Kinney
Coordinator Emerita for Undergraduate Student Services
Department of Electrical and Computer Engineering

October 1, 2018

Deborah Kinney's affiliation with Old Dominion University began 50 years ago as a freshman in September 1968. After putting her academic endeavors on hold to raise a family, she returned to continue her studies in 1985. She took one class at a time while raising a family and earned a B.A. in economics in 1999.

Kinney began her career at Old Dominion as a work study student in the Office of Admissions in 1985. In 1986, she accepted a full-time classified position as Enrollment Services Specialist in the Office of International Admissions. Some of the duties included review and evaluation of international educational documents to determine admission of international students. Another aspect involved counseling applicants and international placement officers for prospective international students. Although not expected to directly interact with the students upon arrival at the University, Kinney was often asked to meet with them and assist them with various aspects of their new environment. As a student, she was uniquely able to offer them assistance in a variety of matters, including helping them to register for courses, seek housing, and purchase textbooks and supplies.

Kinney started as the Coordinator of Undergraduate Student Services in the Department of Electrical and Computer Engineering within days following graduation. She has held this position for the past 19 years, assisting students in the pursuit of their goals and dreams of obtaining a degree from Old Dominion University. She was active in the early years of Womengineers events within the College, which promoted women in engineering, and also assisted in Engineering Week events for several years. She was nominated for the Excellence in Support Operations award In the College of Engineering in 2004. For the past 17 years, Kinney served as the announcer of the names of graduating engineering students at the twice-yearly commencement ceremonies. She has been asked to return in December 2018 and May 2019 to read the names of the upcoming graduating students whom she had the pleasure of advising.

APPROVAL TO DISCONTINUE THE CURRENT POST-PROFESSIONAL MASTER OF SCIENCE IN ATHLETIC TRAINING DEGREE PROGRAM AND TO INITIATE THE DEGREE PROGRAM AS A PROFESSIONAL/ENTRY-LEVEL CREDENTIAL

COLLEGE OF HEALTH SCIENCES

RESOLVED, that upon the recommendation of the Academic and Research Advancement Committee, the Board of Visitors approves the discontinuation of the current post-professional Master of Science in Athletic Training effective summer 2020 and the initiation of the degree program as a professional/entry-level credential effective summer 2019.

Rationale: The existing Master of Science in Athletic Training (MSAT) degree program is a post-professional/advanced practice credential with a curriculum that covers content for advanced-level education and training, and maintains outcomes that differ from the outcomes identified for the proposed program. This existing post-professional MSAT will be discontinued in May 2020, after the last cohort has graduated.

The proposed MSAT degree program is a professional/entry-level credential that will start in summer 2019 and will meet requirements of the Commission on Accreditation of Athletic Training Education, which requires master's-level programs for the professional level by 2022.

The purpose of the proposed MSAT degree program in athletic training is to prepare students to become athletic trainers—health care professionals who collaborate with physicians to optimize patient and client activity and participation in athletics, work and life. Individuals who desire to become athletic trainers must complete a Commission on Accreditation for Athletic Training Education (CAATE) professional/entry-level program, which will be required at a master's level by 2022. Completing an entry-level program allows the individual to sit for the Board of Certification (BOC) examination in athletic training. The proposed degree program will be a cohort-based, full-time enrollment degree program that will prepare students for the both the national credentialing examination and athletic training clinical practice.

Graduates will be prepared with the knowledge, skills, and abilities necessary to enter the field of athletic training and focus on the prevention, examination and diagnosis, treatment, and rehabilitation of emergent, acute, subacute, and chronic neuro-musculoskeletal conditions and certain medical conditions to minimize subsequent impairments, functional limitations, disability, and societal limitations.

In addition to necessary coursework with an emphasis on the sciences, students will be exposed to actual patient care opportunities in a variety of athletic training practice settings, including but not limited to high schools, colleges and universities, professional sports teams, hospitals, rehabilitation

**RESOLUTION OF THE BOARD OF VISITORS OF
OLD DOMINION UNIVERSITY
VIRGINIA COLLEGE BUILDING AUTHORITY FINANCING AUTHORIZATION**

WHEREAS, pursuant to and in furtherance of Chapter 12, Title 23.1 of the Code of Virginia of 1950, as amended (the “Act”), the Virginia College Building Authority (the “Authority”) developed a program (the “Program”) to purchase debt instruments issued by public institutions of higher education in the Commonwealth of Virginia (“Participating Institutions” and each a “Participating Institution”) to finance or refinance projects of capital improvement (“Capital Projects” and each a “Capital Project”) included in a bill passed by a majority of each house of the General Assembly of Virginia (the “General Assembly”);

WHEREAS, under the Program the Authority from time to time issues its Educational Facilities Revenue Bonds (Public Higher Education Financing Program) (“Pooled Bonds”) to finance the purchase or refunding of debt instruments issued by Participating Institutions to finance or refinance Capital Projects;

WHEREAS, if a Participating Institution desires to finance or refinance a Capital Project through the Program it must enter into a loan agreement with the Authority, under which: (i) the Participating Institution will issue its promissory note pursuant to Chapter 1208, Title 23.1 of the Code of Virginia of 1950, as amended, to evidence a loan to it by the Authority; (ii) the Authority will agree to issue Pooled Bonds and use proceeds thereof to purchase the promissory note; (iii) the Participating Institution will agree to use proceeds of Pooled Bonds, loaned to it and received in exchange for its promissory note, to finance or refinance the Capital Project and to not take actions that may jeopardize any federal tax-exempt status of interest on Pooled Bonds allocable to financing or refinancing the Capital Project; and (iv) the Participating Institution will agree to make payments under the promissory note in sums sufficient to pay, together with certain administrative and arbitrage rebate payments, the principal of, premium, if any, and interest due on such Pooled Bonds;

WHEREAS, the Board of Visi

responsible for monitoring post-issuance compliance with covenants of the Institution related to maintaining any federal tax-exempt status of interest on Pooled Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD:

Section 1. The Project is hereby designated to be undertaken and financed or refinanced by the Authority and, accordingly, the *President and the Vice President for Administration and Finance* (the “Authorized Officers”) are each hereby delegated and invested with full power and authority to approve the forms of the Loan Agreement, the Note and any amendments thereto (in connection with any refunding of Pooled Bonds financing or refinancing the Project or otherwise), and any pledge to the payment of the Note and any amendment thereto of total gross university sponsored overhead, unrestricted endowment income, tuition and fees, indirect cost recoveries, auxiliary enterprise revenues, general and nongeneral fund appropriations and other revenues not required by law or previous binding contract to be devoted to some other purpose, restricted by a gift instrument for another purpose or excluded from such pledge as provided in the Loan Agreement, subject to the provisions of Section 3 hereof.

Section 2. Subject to the provisions of Section 3 hereof, the Authorized Officers are each hereby delegated and invested with full power and authority to execute, deliver and issue, on behalf of the Institution, (a) the Loan Agreement, the Note and any amendments thereto (in connection with any refunding of Pooled Bonds financing or refinancing the Project or otherwise), with approval of such documents in accordance with Section 1 hereof evidenced conclusively by the execution and delivery of the respective document, and (b) any other documents, instruments or certificates as may be deemed necessary or desirable to finance or refinance costs of the Project through and participate in the Program, and to further carry out the purposes and intent of this resolution. The Authorized Officers are authorized and directed to take such steps and deliver such certificates in connection with delivery of the Note, and any amendment thereto, as may be required under any existing obligations, including bond resolutions relating to any outstanding general revenue pledge bonds, and to notify Virginia Department of Treasury representatives serving as Authority staff at least 60 days in advance of a pledge of any amounts pledged to the payment of the Note in accordance with Section 1 hereof to, or as security for, the payment of any other Institution obligations issued or entered into after the date hereof for so long as the Note and any amendments thereto remain outstanding.

Section 3. The authorizations given above as to the approval, execution, delivery and issuance of the Loan Agreement, the Note and any amendments thereto (in connection with any refunding of Pooled Bonds financing or refinancing the Project or otherwise) are subject to the following parameters: (a) the principal amount to be paid under the Note allocable to any component of the Project, together with the principal amount of any other indebtedness with respect to such component, shall not be greater than the amount authorized for such component by the General Assembly plus amounts needed to fund issuance costs, original issue discount, other financing (including without limitation refunding) expenses and any other increase permitted by law; (b) the aggregate principal amount of the Note shall in no event exceed **[\$45,000,000]** as the same may be so increased; (c) the aggregate interest rate payable (i) under a tax-exempt Note shall not exceed a “true” or “Canadian” interest cost more than 50 basis points higher than the interest rate for “AA” rated securities with comparable maturities, as reported by Thomson Municipal Market Data (MMD) st rate.estesat Do2 2 (i)-2 (t)-4 (e)4d,22 (a)4 ((k2 (ng)10 (w)22 (nt)-2 (s)-o4 (notc(notc(nott)-2 (a)4 (ut)30 (ot)- (i

