

**APPROVED BY COMMITTEE – 06-14-18**

**OLD DOMINION UNIVERSITY  
BOARD OF VISITORS  
AUDIT COMMITTEE  
April 26, 2018**

**MINUTES**

The Audit Committee of the Board of Visitors of Old Dominion University met on Thursday, April 26, 2018, at 8:00 a.m. in Committee Room A of the Broderick Dining Commons on the Norfolk campus. Present from the Board were:

R. Bruce Bradley, Vice Chair  
Jerri F. Dickeski  
Donna L. Scassera  
Robert M. Tata

Absent from the Board were:

Ross Mugler, Chair  
Carlton Bennett (*ex-officio*)  
Lisa Smith (*ex-officio*)

Others present were:

John R. Broderick  
Leigh Comsudis  
Gregory DuBois  
ReNee Dunman  
Morris Foster  
Donna Meeks  
Rusty Waterfield  
Jay Wright

Mr. Bradley called the meeting to order at 8:02 a.m.

- I. **Approval of Minutes** – Ms. Dickeski moved to approve the minutes of the December 7, 2017 meeting. Mr. Tata seconded the motion and the minutes were approved by all members present and voting. (*Dickeski, Scassera, Tata*)

**II. Red Flag Report** – Vice President Gregory DuBois briefed the Committee on the University’s efforts to identify and react to Red Flags as required by University Policy #3001 - Identity Theft Protection Program, and Board Policy #1601 – Identity Theft Protection. This talks about credit card identity theft and the Office of Finance said that no risks were determined so this can continue as usual.

**III. Report from the Internal Audit Director** – Ms. Amanda Skaggs, the University’s Chief Audit Executive, reported on the current and completed projects.

A. Projects in Progress:

- General Accounting

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Mr. Tata also asked if there is something that people need to do to obtain the training. Ms. Skaggs referred this question to Ms. ReNee Dunman, Assistant Vice President for Equity and Diversity. Ms. Dunman responded that there is student training that goes through Student Engagement and Enrollment Services. They have touch points for orientation for the freshmen students and that training is refreshed the second year. Preview and Orientation, as well as in Housing, include this training to ensure that all new students to the University have the required training.

President Broderick added that transfer students also attend Preview where the training is provided as well. He added that a concerted effort has also been done on the faculty side to ensure training for them.

Ms. Dunman added that faculty have an 89% completion rate of the on-line module. To ensure they take the training, they receive notifications with the link and several reminders. Faculty memb(s)-5 (.)-4 ( )-1nii (.es)-5 (i)-6x(,)-14 ( w)-2 eb-7 ((r)]4-9.9-14 (er)-r)3 (e)4 ( t) o122 n122 d122 ((r)-c 3 (t.4)4 ( )]TJ 0 Tc11.61 10.92 0 Td

Ms. Skaggs then spoke about Bioelectrics. There were six reportable issues. The first relates to the lack of financial account monitoring. Two of their accounts have negative

At 8:55 a.m., the Committee reconvened in Open Session with Mr. Bradley reading the certification and the meeting was adjourned.

There being no further business, the meeting was adjourned.