

**Graduate Administrators Council (GAC)**  
**Minutes for Thursday, April 10, 2014**  
**Koch Hall Board Room**  
**9:00 am to 10:30 am**

Attending: Brenda Neumon Lewis, Chair, Brian Payne, Jane Dane, Ravi Mukkamala, Lynn Ridinger, Gail Dickinson, Ali Ardalán, Craig Bayse, Isao Ishibashi, David Selover, Carolyn Rutledge, Robert Wojtowicz, Missy Barber

Guests: Vinod Agarwal and Marcello Siles

**Approval of March 21, 2014 Minutes**

Minutes were approved as submitted.

**Revising Admission Standards for 3 year Baccalaureate Degrees Holders Dr. Agarwal**

Dr. Agarwal stated that he had spoken to the Graduate Administrators Council several months ago about the possibility of revising the admission standards for 3 year baccalaureate degree holders. Since that time, the Dr. Lewis established a committee to research the possibility and to provide more information. Dr. Agarwal thanked the committee for helping

recommendation.

Dr. Agarwal summarized the recommendation as follows:

Three year baccalaureate degree holders would be considered for provisional admission if the students met certain criteria.

The students would still need to complete 12 paid credit hours at the undergraduate level.

GPDs or CDAs would inform students of requirements.

TOEFL requirement will need to be met. Student may

on specific gen eds a student would need for a particular discipline. If GPDs think there are certain courses they would need, they can require students take them.

Dr. Bayse said there had been some discussion with the subcommittee about using MOUs instead of rankings. It was pointed out that MOUs can take a long time to establish.

Dr. Agarwal said that the top institutions do not fall off the rankings. He proposed using the top 10 institutions in India as a pilot program, then decide if other schools can be used.

Dr. Ardalan mentioned there may be legal ramifications with discerning between rankings and it would be difficult to administer. With MOUs, ODU has the opportunity to choose the schools.

Dr. Selover asked about the time it would take to prepare MOUs. Dr. Ardalan said that it takes a lot of time, but it would protect ODU.

Dr. Siles advised that it is not easy to prepare MOUs for Indian universities. Individual MOUs would have to be established with each satellite school.

Dr. Lewis asked if a recommendation was being made. Dr. Bayse said that the committee needed to resolve some concerns. It was also mentioned that more input was needed from Steve Risch.

Concern was expressed about the MOU process. A question was asked about whether or not the MOU would cover someone that had graduated 10 years before. It was suggested that the policy should address whether or not students had recently graduated. A time frame may be needed. It was pointed out that undergraduate credits do not expire.

Dr. Agarwal asked Council whether or not there was agreement to proceed with the process in principal. If there is agreement, then the subcommittee will proceed.

A motion was made to put forth a policy for admitting students with 3 year baccalaureate degrees.

Dr. Lewis advised Council to talk to faculty in the colleges and provide feedback to the subcommittee. The issue will be brought forward again when the committee has finalized its work.

### **Announcements/Updates**

Dr. Lewis announced the Doctoral Mentoring Award winner, Dr. Danica Hays, Darden College of Education, Counseling and Human Services.

Dr. Lewis also announced the winners of the Outstanding Graduate Teaching Assistants. Jessica Beard, College of Sciences was chosen as the OGTA Classroom and April Cobos, College of Arts & Letters was chosen for the OGTA Laboratory.

All three will be recognized at the Faculty Awards dinner in May.

Advanced Degree Luncheon May 7, 2014. Dr. Lewis asked Council to ask GPDs to encourage students to participate. Dr. Lewis also mentioned that there had been discussion about including a graduate student o



Update on Graduate Numbering The question was posed with regard to doctoral students taking 500 level courses. Dr. Lewis was going to check the policy. Graduate Time Limits Policy proposal was approved.

Dr. Wojtowicz summarized what was approved. Council approved the creation of GRAD/DEPT 998, application for graduation for graduate students policy, changes to the dissertation policy, which will now be shared with Committee C, and the Graduate Time Limits policy.