

**Graduate Administrators Council (GAC)**  
**Minutes for Thursday, May 15, 2014**  
**Koch Hall Board Room**  
**11:00 am to 12:00 noon**

Attendees: Brian Payne, Chair, Jane Dane, Mary Swartz, Shirshak Dhali, David Selover, Robert Wojtowicz, David Selover, Lynn Ridinger, Gail Dickinson, Isao Ishibashi, Missy Barber

**Approval of April 24, 2014 Minutes**

Minutes were approved as submitted.

**Announcements**

Dr. Payne updated Council on the status of the search for the Assistant Vice President for Graduate Studies. He advised Council that the candidates were going to be giving presentations, provided the location and times, and encouraged everyone to attend.

**Health Insurance Update**

Dr. Payne said that a committee was formed to investigate the possibility of providing

Dr. Payne said that the deans have unanimously agreed to contribute up to \$150,000, to be distributed based on the greatest use.

The amount of the subsidy will be determined each year.

If students withdraw, they can get a refund.

Family members can be enrolled, but they are not eligible for the subsidy.

This is effective for the fall 2014 semester.

The list of graduate assistants making more than \$5,000 should be available by August 1.

The communication plan still needs to be developed.

Academic Affairs has hired an IDS Admissions Administrator that will start in September. This position will help with administrative tasks relating to student health insurance.

The health insurance coverage is not available to distance learning students. Students do not have to be full time to be eligible; they just need to be enrolled. Ideally, the insurance company is looking for about 1,000 participants.

Compared to others, the plan is better than average and provides better coverage than the Affordable Health Care Act plan.

Training and workshops need to be planned. Also, there will be a website to detail the application process.

Council agreed to move forward with the proposal.

### **Update on Policy for Full-time Enrollment for Graduate Assistants**

Dr. Payne informed Council that Faculty Senate approved the proposal with a modification that if other funds are used, then students can register for 6 credit hours.

Dr. Payne presented the new enrollment table. It was decided to remove the RA/GA S-5 language from the table.

### **Certification of Faculty for Graduate Instruction**

Dr. Payne advised that the Faculty Handbook policy on certification of faculty for graduate instruction had changed significantly. Council decided to review the policy and discuss it during a regular Graduate Administrators Council meeting.