*ULHYDQFH &RYHU 6KHHW

(All contents will remain confidential)

Name ____________________B College/Department __________________________

3OHDVH LQGLFDWH ZKHWKHU WKLV LV DQ GXD

7LWOH BBBBBBBBBBBBBBBBBBBBBBBBB

(-mail ____________________ Phone ____________________________________

5HVSRQGHQW $GPLQLVWUDWRU BBBBBBBBBBBBBBBBBBBBBBBBBBB

5HVSRQGHQW $GPLQLVWUDWRU FRQWDFW LQIRUPDWLRQ BBB

- Please DWWDFK WR WKLV D ZRUG VWDWHPHQW RI WKH S
  +DQGERRN

- In the space below, briefly list all prior attempts you made to try to resolve this matter, e.g. meeting with the administrator, phone conversations, e-mail communications,)DFXOW\
  PHGLDWLRQ, and the like. $OVR LQFOXGH D VWDWHPHQW RQ KRZ \RX Z
  UHFWLILHG

Procedure

- Your request will be reviewed by the)DFXOW\ *ULHYDQFH &RPPLWWHH and if found to be in compliance ZLWK WKH UHTXLUHPHQWV, you will be QRWLILHG E\ WKH)DFXOW\ +
  RI VXEPLVVLRQ RI QH[W VWHSV

- E-mail GRFXPHQWV to +HDWKHU =KDQJ: T]KDQJ#RGX.HGX